



DISTRICT LANGUAGE PROGRAM APPLICATION FORM

This form is used for students to apply for admission into a District Language Program. District Language Programs (French and Mandarin) are instructional programs that have been approved by the Board of Education and located within a designated school(s). The enrolment capacity for each district program as well as the geographic catchment area to attend these programs is established by the Board of Education. This form accompanies the district's Student Information Form for all kindergarten students applying for a District Language Program. For students already attending school in the district, this is the only form required to apply for a District Language Program.

Name of neighbourhood attendance area school		Application Date		DD/MM/YY	
Program Applying For (check one)		Early French Immersion – indicate level		Kindergarten	Grade 1
Preferred School Site	1	2	3		
		Late French Immersion			
Preferred School Site	1	2	3		
Mandarin Language Arts – indicate level	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4
Reason for Application	Sibling	Licensed Childcare	Interest in Program	Other (please explain)	

Student Information Gender: Male Female

Legal Last Name as on Birth Certificate or Immigration Documents Legal First Name Legal Middle Name

Preferred Last Name Preferred First Name Birthdate DD/MM/YY

Apt. # House # Street Name City Postal Code Home Phone #

Parent / Guardian Information Mrs. Ms. Mr.

Last Name First Name Home Language

Address if different from student:

Apt. # House # Street Name City Postal Code

Home Phone # Work Phone # Cell Phone # E-mail Address



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All District Language Programs Admissions and Placements are governed by Burnaby Board of Education, Policy 5.05 and Regulation and Procedures 5.05 A and B (Student Admission and Placement into the Burnaby Public School System). Applications submitted for school placement within the established timelines will be considered in the following order:

For the French Immersion Program

1. Siblings of continuing students *in the district program* who are attending the site where the district program is located, and whose residence is within the district's catchment area for that program;
2. Students whose residence is within the district's catchment area for that program;
3. Siblings of continuing students in the district program whose residence is in Burnaby but outside the district's catchment area for that program;
4. Students who are registered in and attending before and/or after school childcare at a licensed childcare within the district catchment area for that elementary school program;
5. Students whose residence is in Burnaby but outside the district's catchment area for that program;
6. Siblings of a continuing student in the program whose residence is outside of the Burnaby School district; and
7. Students whose residence is outside of the Burnaby School District.

For the Mandarin Language Program

1. Students whose residence is in Burnaby.
2. Students whose residence is outside of the Burnaby School District.

District Language Program applications must be submitted to the requested school between February 1 and February 28. Applicants who have submitted their application on time will be advised of the decision by March 31.

In the event of more applicants than program spaces available, the following process will be used to determine the allocation of the available spaces:

- Applications received within the district's established registration timelines will be grouped by priority category as outlined above.
- A lottery method will then be used to determine the order of applicants within each priority category.
- Program spaces will then be allocated according to the order outlined above until all available spaces have been filled.
- Any remaining applicants will be placed in priority order on the district program waiting list. This list will be maintained until September 30 of each school year.
- Applications received after the district deadlines will be grouped by priority category as outlined above and placed at the end of the program waiting list.

Parent / Guardian Signature _____ Date _____

FOR OFFICE USE	Application Status
<input type="checkbox"/> District Priority Category Verified	<input type="checkbox"/> Accepted
<input type="checkbox"/> Parent Notified	<input type="checkbox"/> On Wait List
Name of French Immersion Attendance Area School _____	<input type="checkbox"/> Withdrew Application
	<input type="checkbox"/> Accepted at Other School Site
Application Received by: _____	Date _____