



April 20, 2017

ENERGY SPECIALIST

Reporting to the Energy Manager, the Energy Specialist functions as part of the Burnaby School District Energy Management/Sustainability Team and is involved with all aspects of energy conservation and sustainability within Burnaby School District. The Energy Specialist will assist the Energy Managers to achieve, promote, and coordinate energy saving initiatives.

The Energy Specialist collects utility data for energy use performance tracking and greenhouse gas emission reporting. The position also explores, develops and promotes business cases around sustainability and energy conservation related projects with focus on Electrical, water and natural gas usage.

QUALIFICATIONS

A level of education, training and experience equivalent to a Sustainable Energy Management Associate Certificate (SEMAC) or completion of the UBC Masters in Clean Energy: Energy Efficiency Module.

- Comprehensive knowledge of building mechanical and electrical systems including broad knowledge of Building Automation Systems.
- Demonstrated knowledge and experience with energy efficient technology related to lighting systems, HVAC systems, cooling plant equipment, heating plant equipment and control systems.
- Familiarity and knowledge of energy efficient technologies.
- Demonstrates knowledge of project management principles and methodologies and experience with capital and energy projects.
- Comprehensive knowledge and experience in project management, contract management, budget development, business case development, financial controls and analysis.
- Thorough understanding of available resources for projects and applicable stakeholder groups.
- Ability to effectively communicate both verbally and in writing to ensure information is communicated appropriately.
- Ability to work collaboratively with other members of the ORGANIZATION Energy Management/Sustainability Team, FMO Managers, and other key ORGANIZATION departments.
- Demonstrated ability to lead, facilitate and gain consensus with various stakeholders and teams.

Please forward a complete resume, including professional credentials and a minimum of three current letters of professional references no later than **May 5, 2017** to:

Human Resources Department
Burnaby School District #41
5325 Kincaid Street, Burnaby, B.C. V5G 1W2
Email: applications@sd41.bc.ca